

**Town of Spring Brook**

John Schaefer	Chairman	715-235-0751
Mike Hase	Supervisor I	715-874-5341
Jerry Hotchkiss	Supervisor II	715-664-8831
Mary Strand	Clerk	715-664-8545 Town Hall Office
Colleen Mensing	Treasurer	715-235-3071
Robert Irwin	Assessor	715-235-6941
Fred Weber	Building Inspector	715-556-0066

**Tax Payment**

Full payment or first installment is due on or before January 31, 2020. For a receipt please include a stamped, self-addressed return envelope with your tax payment. Tax information is also available on the Dunn County Government's website of [www.co.dunn.wi.us](http://www.co.dunn.wi.us).

Make check payable to: Town of Spring Brook      Mail to: Colleen Mensing, Treasurer  
 E7023 410<sup>th</sup> Avenue  
 Menomonie, WI 54751-6640

**Dog Owners**

All dogs, 5 months of age or older, whether inside or outside dogs, are required by Wisconsin State Statutes to be licensed yearly. Fees are as follows: \$10.00 each for male or female intact dog;  
 \$5.00 each for neutered or spayed dog, and/or  
 \$40.00 for kennels of up to 12 dogs.

For a dog license, a copy of the RABIES CERTIFICATE must be sent with payment. This certificate can be obtained from your veterinarian. Please add the appropriate dog license fee to the first tax payment.

**Township News**

Town of Spring Brook regular board meetings are, typically, held the second Monday of each month at 7 PM at the Town Hall, N3519 810<sup>th</sup> Street, (rural) Elk Mound, WI. These and other special meetings are published in our legal newspaper, the *Dunn County News*, and posted at the Town Hall and on the town website:  
[www.spring-brook.org](http://www.spring-brook.org)

**Election and Voting Information**

Wisconsin Elections require voter registration. Voters may save much time at the polls on Election Day by keeping their voter registration current. Visit the following website to review and/or update your voter registration:  
[myvote.wi.gov](http://myvote.wi.gov)

Wisconsin Elections require photo identification to request and cast a ballot. Visit the following website for acceptable examples of photo identification: [bringitwisconsin.com](http://bringitwisconsin.com)

The Wisconsin Elections Commission (formerly known as the Government Accountability Board) oversees the Election processes. Their website is: [elections.wi.gov](http://elections.wi.gov)

**2020 Election Dates**

Feb 18	Spring Primary (if necessary)	Aug 11	Partisan Primary
April 7	Presid'l Pref Primary and Spring Election	Nov 3	Gen'l and Presid'l Election

All polling (voting) sites within the State of Wisconsin are open on Election Day from 7 a.m. to 8 p.m. If necessary to vote by absentee, contact the Town Clerk. The state regulates the absentee ballot process.

**Elk Mound Fire District**

The Elk Mound Fire District is actively seeking Professional Volunteer Firefighters. Contact Fire Chief Les Shafer for further information at 715-879-5432 or [emfd@elk-mound.org](mailto:emfd@elk-mound.org).

**Elk Creek Lake Protection and Rehabilitation District**

The lake district meets quarterly and has an Annual Meeting, usually in August.

Janet Christianson, Sec – 715-797-4745      Bob Wachsmuth, Treas – 715-874-5795      (Over)

### Other Township Information

- Setback for new construction within the Town of Spring Brook is 75 feet from the center of the Town road.
- Our Town Hall is available to rent by township residents at a cost of \$60 per day, plus a cleaning deposit of \$25. This deposit is returned if the clean-up is satisfactory.
- Current estimated population of Town of Spring Brook is 1,646. Approximately 1,262 of the estimated population are of voting age.

### Road Right-of-Way

The Town Board asks that you respect the Town's road right-of-way. The planting and/or harvesting of crops in the Town's road right-of-way is prohibited.

### Permits

Driveway Permits are required by Town of Spring Brook. Cost is \$100 and requires approval by a town board member. **If a culvert is required, it must meet Wisconsin DOT (Department of Transportation) standards.** Failure to get a Driveway Permit will result in a fine double the amount of the permit, in addition to the cost of the permit.

Building Permits are required by Town of Spring Brook. Cost is \$50 for new home construction. Failure to get a new home permit will result in \$1,000 fine per family unit. Cost is \$25 for other construction or remodeling valued at \$2,000 or more [including labor]. Failure to get this Building Permit will result in a fine double the amount of the permit. **In addition** to contacting the Town Clerk, also contact Building Inspector Fred Weber (715-556-0066) for state code compliance if building or if remodeling a home.

Burning Permits are not issued by the Town Board. If you plan to burn, call the Fire Department that serves your property **and** also call Dunn County Dispatch. Be aware of what is allowed to burn and stay informed of possible burning bans. Phone numbers are as follows:

Elk Mound Fire District	715-879-5432 (leave information after recorded message)
Menomonie Fire District	715-232-2414
Dunn County Dispatch	715-232-1348

### Land Division Ordinance – Excerpts for your information:

#### SECTION 7 - SUBDIVISION LAND USE ORDINANCE

- A. A "Minor Land Division" of dividing six (6) acres or less from a larger parcel will require no less than one acre per single-family dwelling or building site.
- B. A "Major Land Division" of dividing more than six (6) acres from a larger parcel will require no less than 2.5 acres per single-family dwelling or building site.
- C. Any lot for multi-family dwellings will require no less than 1.5 acres per family.

#### SECTION 9 – APPLICATION AND SKETCH MAP SUBMITTAL

Any land divider who divides or proposes to divide for land division purposes land located in the Town of Spring Brook that will create a land division, including a Cluster Development, Statutory Subdivision, Certified Survey Map, Condominium Plat, Minor Land Division, Replat, or revision of an existing land division shall, prior to any submittal of any Preliminary Plat or map information, submit to the Town Clerk a Land Division Application, obtained from the Town Clerk, with the appropriate fee.

If you plan to divide some or all of your land, please contact the Town Clerk for an Application for Land Division. Applications for Land Division are reviewed by the Town of Spring Brook's Plan Commission and then considered for approval by the Town of Spring Brook Board of Supervisors.

#### Permits, Bills Against the Town, General Mail

Town of Spring Brook  
Mary L. Strand, Clerk  
N2616 County Road H  
Elk Mound, WI 54739-9402

#### Tax, Invoice and Other Payments, Dog Licenses

Town of Spring Brook  
Colleen A. Mensing, Treasurer  
E7023 410<sup>th</sup> Avenue  
Menomonie, WI 54751-6640